ASI·MV | CHAT

10 steps to introducing ASI-MV and CHAT to your clients

1. ☑ Client calls and schedules an appointment

2. ☑ Client arrives and fills out paperwork

3. ☑ Clinician introduces self to client, engages and checks mental status

4. ☑ Staff or clinician orients client to the ASI-MV or CHAT program on the computer

5. ☑ Client self-administers ASI-MV or CHAT

6. ☑ Staff or clinician reviews and/or prints Narrative Report

7. ☑ Clinician meets with client to go over the report, add information and clinical impressions

8. ☑ Clinician develops a treatment plan with client input

9. ☑ Clinician provides resources/referrals to client when appropriate

10. ☑ Client leaves appointment

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Tips for introducing ASI-MV and CHAT to your clients

1. Assure your clients that information gathered is confidential as is the rest of their file

2. Describe to your clients how the information will be used, especially if they were required to be assessed, such as referrals from the criminal justice system

3. Explain to your clients that they will hear audio and see videos as they are guided through all the questions in the program

4. Show your clients how to use a computer mouse to move through the program at their own pace

5. Explain that the questions are mostly multiple choice about a number of areas of their lives: medical; legal; employment; family/social; alcohol; drugs; and psychological
   Remind clients that some of the questions may not seem to apply, or may sound unusual, but to "answer as best you can" which will help in putting a plan together to meet their needs

6. Indicate that your clients should click NEXT button at the bottom of each screen to move forward in the program, after they select their answer

7. Emphasize that your clients will be able to go over the results with the clinician afterwards and provide additional information

8. Tell your clients where you will be if they need to ask a question, or when they are done

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